

# The Fire Detection System at Alexander Court

Alexander Court has an interlinked fire system which means that if one detector in a flat is activated all of the alarms in the building (including the bar/restaurant below), will sound. The kitchens have heat detectors which will only detect a fire, not smoke produced by cooking or smoking.

There are smoke detectors in corridor areas and bedrooms which will detect anything denser than cigarette smoke so it is important to keep all fire doors closed to avoid false alarms. Propping these doors open may endanger yourself and other tenants. You, or your guests, should never tamper with the detectors (cover them, remove them etc) or the self-closing devices on fire doors (detach them, hang anything from them etc).

If you suspect a fault, damage or are unsure about any aspect of these instructions, then contact your Housing Management Officer for assistance.

The evacuation strategy is Simultaneous evacuation, below are specific instructions depending on the situation you are in.

## There are three alarm scenarios:



### Checking Where The System Was Activated:

- Go to the alarm panel at the bottom of the staircase to flats 1-6
- The alarm panel will display the location of the activation (e.g. 'FIRE – FLAT 4')



### Checking For False Alarms:

- Go to the flat where the activation was located to check if this is a false alarm (a tenant having burnt food, a break glass point having been broken etc.). If a false alarm is confirmed, refer to the information below to silence and reset the alarms.
- If there is a fire or no response from the flat which has caused the alarm activation **VACATE THE BUILDING IMMEDIATELY, SMASHING THE BREAK GLASS ON THE LANDING TO ALERT OTHER RESIDENTS, AND CALL THE FIRE SERVICE ON 999**. The address is Alexander Court, Alexander Street, Leeds, LS1 3AF.
- Please note the fire alarms are tested every Wednesday by Unipol, so you will hear the alarms sound briefly each Wednesday during testing.



### To Silence The Alarms and Reset The System:

1. If a false alarm has been confirmed, return to the panel and press the '**SILENCE ALARMS**' button. After a brief pause the sounders should cease.
2. Press the '**RESET**' button. The alarm screen will revert to the normal status.
3. If the alarms sound again it is likely that the smoke has not cleared from the area which caused the activation. Clear the smoke by opening the windows and using the extractor fans if necessary, then repeat steps 1 to 3 to silence the alarms again.

**If the alarm will still not silence contact Unipol on 0113 243 0169 or 0113 244 3799 (out of hours 5pm – 9am)**



### Fire Assembly Point:

Exit the development, turn left out of the carpark area and assemble at the end of Alexander Street. Evacuations notices display a map on final exit. Do not re-enter the building until you are advised that it is safe to do so.

**IF YOU ARE UNCERTAIN WHETHER THERE IS A FIRE, DON'T TAKE ANY RISKS.  
CALL 999 FOR THE FIRE SERVICE IMMEDIATELY.**