

unipol housing

The Fire Detection System

at 1 New York Street

This building has an individual fire system per block. If a detector is activated in its block, this will immediately sound the main system in that specific block. For evacuation, each individual block system would need activating. If you cause a false alarm you are required to reset the system.

All doors marked 'Fire Door' should be kept shut at all times as they form an important part of the system. Propping these doors open may endanger yourself and other tenants. You, or your guests, should never tamper with the detectors (cover them, remove them etc) or the self-closing devices on fire doors (detach them, hang anything from them etc).

If you suspect a fault, damage or are unsure about any aspect of these instructions, then contact your Housing Management Officer for assistance.

The evacuation strategy is simultaneous evacuation, below are specific instructions depending on the situation you are in.

There are three alarm scenarios:



Checking Where The System Was Activated:

Go to the alarm panel in the entrance lobby and check which zone number is indicated on the panel (flashing red light). Go to the flat indicated on the zone list below then refer to the step below.

ZONE 1 – FLAT A
ZONE 2 – FLAT B
ZONE 3 – FLAT C
ZONE 4 – FLAT D

ZONE 5 – FLAT E
ZONE 6 – FLAT F
ZONE 7 – Communal Stairwell
ZONE 8 - Commercial Premise on Ground Floor

If no zone is indicated on the panel then the alarm has been activated in an adjacent block and cannot be reset. **VACATE THE BUILDING IMMEDIATELY AND CALL THE FIRE SERVICE ON 999. The address is 1 New York Street, Leeds, LS2 7DT.**



Checking For False Alarms:

- Go to the flat where the activation was located to check if this is a false alarm (a tenant having burnt food, a break glass point having been broken etc.). If a false alarm is confirmed, refer to the information below to silence and reset the alarms.
- If there is a fire or there is no response from the flat which has caused the alarm activation **LEAVE THE ALARM RINGING, VACATE THE BUILDING, AND CALL THE FIRE SERVICE ON 999. The address is 1 New York Street, Leeds, LS2 7DT.**
- Please note the fire alarms are tested every Wednesday by Unipol, so you will hear the alarms sound briefly each Wednesday during testing.



To Silence The Alarms and Reset The System:

1. Ensure the key switch is in the 'ACTIVATE CONTROLS' position.
 2. Press the 'SILENCE' button. The alarms should stop sounding.
 3. Press the 'RESET' button to return the panel to normal. (NB – the panel must be silenced first, then reset.)
 4. If the alarms sound again it is likely that the smoke has not cleared from the area which caused the activation. Clear the smoke by opening the windows and using the extractor fans if necessary, then repeat steps 1 to 3 to silence the alarms again.
- If the alarm will still not silence contact Unipol on 0113 243 0169 or 0113 244 3799 (out of hours 5pm – 9am)**



Fire Assembly Point:

In the event of a fire, exit the development, turn left and walk to the NCP carpark – assemble here in front of the car park. Evacuation notices display a map on final exit. Do not re-enter the building until you are advised that it is safe to do so.

**IF YOU ARE UNCERTAIN WHETHER THERE IS A FIRE, DON'T TAKE ANY RISKS.
CALL 999 FOR THE FIRE SERVICE IMMEDIATELY.**

The Fire Detection System at 7 New York Street

This building has an individual fire system per block. If a detector is activated in its block, this will immediately sound the main system in that specific block. For evacuation, each individual block system would need activating. If you cause a false alarm you are required to reset the system.

All doors marked 'Fire Door' should be kept shut at all times as they form an important part of the system. Propping these doors open may endanger yourself and other tenants. You, or your guests, should never tamper with the detectors (cover them, remove them etc) or the self-closing devices on fire doors (detach them, hang anything from them etc).

If you suspect a fault, damage or are unsure about any aspect of these instructions, then contact your Housing Management Officer for assistance.

The evacuation strategy is simultaneous evacuation, below are specific instructions depending on the situation you are in.

There are three alarm scenarios:



Checking Where The System Was Activated:

Go to the alarm panel in the entrance lobby and check which zone number is indicated on the panel (flashing red light). Go to the flat indicated on the zone list below then refer to the step below.

ZONE 1 – FLAT A
ZONE 2 – FLAT B
ZONE 3 – FLAT C
ZONE 4 – FLAT D

ZONE 5 – FLAT E
ZONE 6 – FLAT F
ZONE 7 – Communal Stairwell
ZONE 8 - Commercial Premise on Ground Floor

If no zone is indicated on the panel then the alarm has been activated in an adjacent block and cannot be reset. **VACATE THE BUILDING IMMEDIATELY AND CALL THE FIRE SERVICE ON 999. The address is 7 New York Street, Leeds, LS2 7DT.**



Checking For False Alarms:

- Go to the flat where the activation was located to check if this is a false alarm (a tenant having burnt food, a break glass point having been broken etc.). If a false alarm is confirmed, refer to the information below to silence and reset the alarms.
- If there is a fire or there is no response from the flat which has caused the alarm activation **LEAVE THE ALARM RINGING, VACATE THE BUILDING, AND CALL THE FIRE SERVICE ON 999. The address is 7 New York Street, Leeds, LS2 7DT.**
- Please note the fire alarms are tested every Wednesday by Unipol, so you will hear the alarms sound briefly each Wednesday during testing.



To Silence The Alarms and Reset The System:

1. Ensure the keyswitch is in the '**ACTIVATE CONTROLS**' position.
2. Press the '**SILENCE**' button. The alarms should stop sounding.
3. Press the '**RESET**' button to return the panel to normal. (NB – the panel must be silenced first, then reset.)
4. If the alarms sound again it is likely that the smoke has not cleared from the area which caused the activation. Clear the smoke by opening the windows and using the extractor fans if necessary, then repeat steps 1 to 3 to silence the alarms again.
If the alarm will still not silence contact Unipol on 0113 243 0169 or 0113 244 3799 (out of hours 5pm – 9am)



Fire Assembly Point:

Exit the development, turn left and walk to the NCP carpark – assemble here in front of the car park. Evacuation notices display a map on final exit. Do not re-enter the building until you are advised that it is safe to do so.

**IF YOU ARE UNCERTAIN WHETHER THERE IS A FIRE, DON'T TAKE ANY RISKS.
CALL 999 FOR THE FIRE SERVICE IMMEDIATELY.**

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The Fire Detection System

at 11 New York Street

This building has an individual fire system per block. If a detector is activated in its block, this will immediately sound the main system in that specific block. For evacuation, each individual block system would need activating. If you cause a false alarm you are required to reset the system.

All doors marked 'Fire Door' should be kept shut at all times as they form an important part of the system. Propping these doors open may endanger yourself and other tenants. You, or your guests, should never tamper with the detectors (cover them, remove them etc) or the self-closing devices on fire doors (detach them, hang anything from them etc).

If you suspect a fault, damage or are unsure about any aspect of these instructions, then contact your Housing Management Officer for assistance.

The evacuation strategy is simultaneous evacuation, below are specific instructions depending on the situation you are in.

There are three alarm scenarios:



Checking Where The System Was Activated:

Go to the alarm panel in the entrance lobby and check which zone number is indicated on the panel (flashing red light). Go to the flat indicated on the zone list below then refer to the step below.

ZONE 1 – FLAT A
ZONE 2 – FLAT B
ZONE 3 – FLAT C
ZONE 4 – Communal Stairwell

If no zone is indicated on the panel then the alarm has been activated in an adjacent block and cannot be reset. **VACATE THE BUILDING IMMEDIATELY AND CALL THE FIRE SERVICE ON 999. The address is 11 New York Street, Leeds, LS2 7DT.**



Checking For False Alarms:

- Go to the flat where the activation was located to check if this is a false alarm (a tenant having burnt food, a break glass point having been broken etc.). If a false alarm is confirmed, refer to the information below to silence and reset the alarms.
- If there is a fire or there is no response from the flat which has caused the alarm activation **LEAVE THE ALARM RINGING, VACATE THE BUILDING, AND CALL THE FIRE SERVICE ON 999. The address is 11 New York Street, Leeds, LS2 7DT.**
- Please note the fire alarms are tested every Wednesday by Unipol, so you will hear the alarms sound briefly each Wednesday during testing.



To Silence The Alarms and Reset The System:

1. Ensure the keyswitch is in the '**ACTIVATE CONTROLS**' position.
2. Press the '**SILENCE**' button. The alarms should stop sounding.
3. Press the '**RESET**' button to return the panel to normal. (NB – the panel must be silenced first, then reset.)
4. If the alarms sound again it is likely that the smoke has not cleared from the area which caused the activation. Clear the smoke by opening the windows and using the extractor fans if necessary, then repeat steps 1 to 3 to silence the alarms again.

If the alarm will still not silence contact Unipol on 0113 243 0169 or 0113 244 3799 (out of hours 5pm – 9am)



Fire Assembly Point:

Exit the development, turn left and walk to the NCP carpark – assemble here in front of the car park. Evacuation notices display a map on final exit. Do not re-enter the building until you are advised that it is safe to do so.

**IF YOU ARE UNCERTAIN WHETHER THERE IS A FIRE, DON'T TAKE ANY RISKS.
CALL 999 FOR THE FIRE SERVICE IMMEDIATELY.**